

Market at the Greens

90 Harold Miles Road

Post Office Box 11830 ♣ Alexandria, Louisiana 71315

Telephone: (318) 427-6991

Facsimile: (318) 427-6993

2009 VENDOR APPLICATION

Please fill out this application completely and submit it, along with your booth rental fees and a signed Vendor Participation Agreement to the address above. All applications must be received at least one (1) week prior to the market. The submission of this application does not guarantee acceptance. Should either the Booth Rental fee or the Vendor Participation Agreement not be included with the return of this application, this application will not be considered. In the event space is no longer available upon receipt of this application, the booth fees and Vendor Participation Agreement will be returned within ten (10) days.

Name: _____ **Date:** _____

Business name, if applicable: _____

Please Indicate: New Vendor* Returning Vendor

* If New Vendor, please indicate by whom you were referred: _____

Street Address: _____

Mailing Address, if different: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell Phone:** _____

Detailed Description of Merchandise: Please identify, as thoroughly as possible, the merchandise you intend to sell. Attach a picture, if possible. Participation is based largely on your merchandise. Certain merchandise is strictly prohibited from being sold at the Market. We reserve the right to eliminate any item(s) from this list that is/are inappropriate for participation and ask you to remove any merchandise brought to the Market that is/are inappropriate. Our Vendor Handbook provides a good source of examples of acceptable/unacceptable merchandise.

Check the category that best describes your merchandise:

- | | | |
|--|--|--|
| <input type="checkbox"/> Antiques/Vintage/Collectibles | <input type="checkbox"/> Original Jewelry | <input type="checkbox"/> Imports |
| <input type="checkbox"/> Artisan Originals (applicant crafted) | <input type="checkbox"/> Unique Resale Items | <input type="checkbox"/> Food/Beverage |
| <input type="checkbox"/> Art/Photography (applicant produced) | <input type="checkbox"/> Architectural Salvage | |
| <input type="checkbox"/> Other (please describe): | _____ | |

Market at the Greens

90 Harold Miles Road

Post Office Box 11830 ♣ Alexandria, Louisiana 71315

Telephone: (318) 427-6991

Facsimile: (318) 427-6993

What is your background and experience selling at similar types of shows?

Name of Shows: _____

Number of Shows in past year: _____

Reference information: Names: _____ Phone numbers: _____

Booth Sizes and Fee Information: Please identify which size booth you would like by filling in the chart below. Any individual vendor may rent up to two spaces of each size. Should more space be needed, please call the number above and speak to a representative.

Space Size:	Price per space:	Number of spaces needed:
7' x 10'	\$70.00	
14' x 10'	\$70.00	
14' x 20'	\$140.00	

PARTICIPATION INFORMATION:

Please identify which show dates you would like to participate in:	Total Amount Due per month (based on chart, above)
January 3 & 4	
February 7 & 8	
March 7 & 8	
April 4 & 5	
May 2 & 3	
June 6 & 7	
July 4 & 5	
August 1 & 2	
September 5 & 6	
October 3 & 4	
November 7 & 8	

DISCOUNTS AVAILABLE: (There are 3 discount programs available)
➤ If you choose to participate in six (6) months of the Market throughout 2009, you get ½ off the booth fees for the 7 th month.
➤ If you choose to participate in nine (9) months of the Market throughout 2009, your booth fees for a 10 th month will be waived.
➤ Vendors will receive a 10% discount off of the next month's booth rental fee for each person they refer who rents space, up to 50% discount.

Market at the Greens

90 Harold Miles Road

Post Office Box 11830 ♣ Alexandria, Louisiana 71315

Telephone: (318) 427-6991

Facsimile: (318) 427-6993

December 5 & 6	
TOTAL:	

--

Would you be willing to donate an item for raffle in order to benefit a non-profit organization?
(different organization chosen each month) **Yes** **No**

For monthly renters: A 10% discount applied toward next month's booth rental fee if you refer someone to us who becomes a vendor at the Market. If interested, identify potential vendors below:

Names:

Phone number:

Address:

_____	_____	_____
_____	_____	_____
_____	_____	_____

ATTACH YOUR BOOTH FEES and a VENDOR PARTICIPATION AGREEMENT (next page) that you have READ and SIGNED and submit it with this application. Participation will not be allowed without the submittal of the booth fees and participation agreement.

Market at the Greens

90 Harold Miles Road

Post Office Box 11830 ♣ Alexandria, Louisiana 71315

Telephone: (318) 427-6991

Facsimile: (318) 427-6993

2009 VENDOR PARTICIPATION AGREEMENT

1. The Market assumes no liability for vendors and/or their property.
2. Vendors are responsible for providing their own liability insurance and they indemnify the Market and its related persons and entities for any costs, damages, attorneys' fees and expenses related to their operations.
3. The Market reserves the right to determine vendor participation and booth assignments for each event.
4. **Participating vendors agree to adhere to all policies and procedures outlined in the Vendor Handbook** and contained within the Vendor Application and to follow all such rules, regulations, policies and procedures of the Market.
5. The Market reserves the right to remove and/or ban any vendor from any event at any time, and ask any vendor to remove merchandise that is disallowed or deemed by the Market to be inappropriate or was not approved via vendor's description of merchandise on vendor's application.
6. No vendor may sell food and/or drinks of any kind at any event without prior written approval from the Market.
7. Booth rental fees are due prior to vendor participation – NO EXCEPTIONS.
8. Vendors must be setup at least 15 minutes before the start of each event and are required to stay until the end of same unless otherwise approved by the Market. The Market reserves the right to cancel or deny future participation to vendors who arrive late or leave early without its consent.
9. No vendor may "sell", "sublet", or "give" their space to anyone without the prior consent and knowledge of the Market. The Market must approve and consent to the participation of any and all vendors to ensure consistent quality.
10. All events occur, rain or shine. There are no refunds for inclement weather, although credits are given.
11. As a vendor, you are responsible for the payment of any City, State or local sales taxes that may be required from you as a retail seller.
12. At the conclusion of the Market weekend, vendors will remove from the Market premises all trash they create and merchandise they bring prior to their departure, unless otherwise agreed upon.

I HAVE READ, UNDERSTAND, AND AGREE TO UPHOLD THIS VENDOR PARTICIPATION AGREEMENT and the rules as stated in the **VENDOR HANDBOOK** for any and all 2009 Market events in which I participate. I understand that failure to uphold this Agreement may result in the forfeit of booth space and fees associated with same.

Printed name & Company name

Signature

Date